

# **FAFSA Friendly Reminders & Helpful Hints**

## **How to Create an FSA ID:**

1. Go to: [www.studentaid.gov](http://www.studentaid.gov)
2. In the top right, click on "Create Account"
3. Click on "Get Started"
4. Complete the personal information questions.

## **FSA Account Creation Tips:**

- The student and the parent will each create their own FSA ID to sign and submit the student's FAFSA form.
  - Each account must have its own unique username and email address.
  - Be sure to use a personal email address.
  - A phone number is not required to create an FSA account, but an email address is.
- You must verify your email and phone number to finish creating your FSA ID account.
- The student's social security number (SSN) is required to complete the FAFSA form.
  - If the student does not have a SSN, they should complete the TASFA which is a paper application that is available in the Ranger Center or CCMR lab.
  - Parent SSNs are NOT required to complete the FAFSA application. If the parent does not have a SSN they may enter zeroes (000000000) in its place.
  - For parents who do not have a SSN, you will not be able to electronically sign your student's FAFSA. Instead, you must print and sign the signature page and mail it in.
- Before proceeding, be sure that all personal information was entered correctly. Misspelled names, and incorrect birthdates or social security numbers can cause delays submitting and/or processing your FAFSA form.

## **What to Do After Creating Your FSA ID:**

1. Go to [www.studentaid.gov](http://www.studentaid.gov)
2. At the top, click on "FAFSA Form"
3. Click on "Complete the FAFSA"
4. Indicate whether you're a student or parent trying to access the FAFSA form.
5. Sign in with the account information you created.
6. Proceed with filling out the FAFSA form.

## **What to Do After Completing Your FAFSA Form:**

### **Forward your confirmation email to:**

- Mrs. Lamark – [Eutondra.Lamark@gccisd.net](mailto:Eutondra.Lamark@gccisd.net)
  - If your last name begins with A-K
- Ms. Ritchie – [Stacey.RitchieHinde@gccisd.net](mailto:Stacey.RitchieHinde@gccisd.net)
  - If your last name begins with L-Z